

# NOTICE

U.S. DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION

N 7210.547

4/10/03

Cancellation  
Date: 8/7/03

## **SUBJ: SUBMISSION OF AIR TRAFFIC CONTROL ASSIGNED AIRSPACE (ATCAA) AND CHANGES TO FAA HEADQUARTERS**

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- 1. PURPOSE.** This notice delineates procedures for establishing ATCAAs and updating existing ATCAAs prior to these procedures being incorporated into Federal Aviation Administration (FAA) Orders 7210.3, Facility Operation and Administration and 7610.4, Special Military Operations and 7450.1 SAMS.
- 2. DISTRIBUTION.** This notice is distributed to select offices in Washington headquarters and all regional offices.
- 3. EFFECTIVE DATE.** April 6, 2003.
- 4. BACKGROUND.** Some ATCAAs are established and activated dynamically by an air traffic control specialist and are not recorded in any manner, while others have been formally established with activation procedures outlined in Letters of Agreement to be used on a constant/continuous basis.

These formalized ATCAAs impact the flow of air traffic and traffic management initiatives. FAA Headquarters requires data on these formalized ATCAAs for the purpose of updating the Military Operations Network (MILOPS), specifically its subsystem the Special Use Airspace Management System (SAMS), as well as the Aeronautical Information System.

Once ATCAA data is added to the special use airspace (SUA) database, SAMS will assist in the tracking of real-time status of all SUA and related airspace, including ATCAAs.

Knowledge of the status of SUA is extremely important to airspace users, the FAA, and other segments of the aviation industry. Commercial aviation can better dispatch their fleet, and general aviation will save time and money knowing the real-time status of SUA. Flight service specialists will provide more accurate briefings to the flying public, thereby increasing safety. Traffic management personnel, once this information is available, will create more effective and coherent traffic management initiatives.

- 5. NEW PROCEDURE.** Submit data on all ATCAAs used on a continuous/constant basis, and any subsequent changes to the ATCAA database to ATP-200, Special Operations Division, and ATA-100, Aeronautical Information Division.

Include the following (as applicable):

- a. Submit a regional Air Traffic Directory transmittal memorandum containing a brief overview of all ATCAAs, and/or ATCAA changes to, FAA Headquarters, ATP-200, and ATA-100. Summarize the ATCAAs or any ATCAA amendments.
- b. A separate attachment that contains a description of each area to include latitude/longitude points, boundaries, altitudes, times, controlling agency, using agency, and any other relative information.

**NOTE-**

*If only part of the description of an existing area is being amended, the attachment should show just the changed information rather than the full legal description.*

- c. A sectional aeronautical chart depicting the final boundaries of the proposed area, including any subdivisions.
- d. Any other information that should be considered by FAA Headquarters.

**NOTE-**

*ATCAA descriptive data will normally be submitted 9 weeks prior to the requested/required airspace effective date.*

6. **IMPLEMENTATION.** This notice shall be implemented in the operational environment as of the effective date. This notice is valid for 1 year from date of publication, or until published in FAA Order 7210.3 and 7610.4, whichever occurs first.



Michael A. Cirillo  
Program Director for Air Traffic  
Planning and Procedures